Academic Senate Council Minutes
Contra Costa College
Monday, November 19, 2012

Those in attendance were: Kenyetta Tribble, Rick Ramos, Suzanne Huey, Beth Goehring, Alissa Scanlin, Seti Sidharta, Bonnie Holt, Vern Cromartie, and Irena Stefanova.
Absent: Wayne Organ, Wendy Williams, Lucile Beatty, Aminta Mickles, Luanna Waters, Chris Tarp, Ellen Geringer

Call To Order with Introduction of Guests The meeting was called to order at 2:20 p.m. There were no guests in attendance.

Approval of today's agenda and minutes of November 5 meeting. The agenda and minutes were approved with the addition of discussion items Box 2A and D2L Faculty Trainer Stipends.

Presentations from the Public/Senate Announcements All ASC meetings will be accessible using CCCCONFER for phone meeting participation if you are either on or off campus. Directions on how to access the meetings are written beneath the agenda. Landline users dial (888) 450-4821 and cell phone users dial (719)-785-4469; and, enter the password that will be included on the agenda.

Initiation of a Revitalization Process for Drama Update The Content Reviews for DRAMA 101 and 106 were completed and approved by November 1, and with the passing of Proposition 30, they will be offered in Spring 2013. The Program Revitalization process is being used to enable this to happen.

Program Review Reform Discussion With Wayne's absence, this item is being tabled to the next agenda.

Shared Governance Discussion
Scheduling and Operational Budgets Beth said she understands that the schedule can be increased by 5%. Rick said that Wayne would like to create a scheduling committee that parallels DVC's committee. Kenyetta said it would be nice to have someone from DVC visit the Academic Senate and explain how their committee is run. Bonnie said that DVC's Scheduling Committee is not meeting again until January. There was discussion regarding an eleven-day intersession between May and June that is scheduled for six hours a day.

College Resource Allocation Process (CRAP) Paper This is a paper that Wayne wrote that tries to tie the allocation process to Planning. Departments will identify what they need for operating budgets and the remaining funds would go into a pool to be used for augmentation funds requests. This would allow departments can ask for more than the $3,000 allowed. The implementation of C.R.A.P. would eliminate automatic roll-overs for operational funds. Augmentation funds are raised by the College Foundation. Beth said that it could possibly be like how the old Instructional Technology funds were distributed.

Box 2A The new form will allow for all kinds of resource allocations like Box 2A and augmentation. The Faculty Position Application for the 2013-14 form was reviewed and the following changes made to it.

- Box 2A should be added to the form's title in parenthesis (Box 2A)
- Change (I.) "Request and Explanation" to "Justification for Request"
- Add "Maximum Points_____" to end of (I) Points have not been decided yet.
- Add "Maximum Points 5 to end of (II) Data is online.
- III "Productivity" section, Fill rate should be date of census enrollment.
- A "Comment Box" should be added to III - Success rate and retention rate for the three years. Rick said full time faculty have a better success rate than part time faculty. Performance based on the number of AA/AS degrees is an unfair performance metric because some many courses are mandated for degrees and some programs do not have certificates or degrees.
- IV Change "for the last three years" to "at last Program Review" and remove dates from text box, or state that there were no goals and action pans for these years. The action plan comes from the validation team and President's Cabinet and the recommendations can be challenged in person. Nursing challenged the recommendations last year.
- V Change "SLOAs/AUOAs" to "SLOAs and/or AUOAs"

The Application for Faculty Position Rubric for was reviewed and the following changes made to it.

- Reverse the rubric boxes for V and VI.
- V Links to SLOAs or AUOAs maximum points changed to 20
- VI Links to Specific Strategic College and/or District Initiatives maximum points change to 10.

ASCCC Plenary – Approved Resolutions Kenyetta reviewed some of the resolutions that were passed. One resolution which passed will allow part time faculty to be allowed to apply for awards such as the Exemplary Award. Issues that were discussed included veterans and foster youth, EOPS/DSPS, and SB1456 which involves the Student Success Act of 2012 formally known as Matriculation and enrollment priorities tiers, which will be discussed at campus level. One resolution all CCCCD colleges supported: Support Innovations to Improve Underprepared non-STEM Student Success in Mathematics did not pass, but it was referred to the Executive committee to obtain feedback from a statewide mathematic association for further vetting. A resolution that didn't pass was to allow part time faculty to sit on the ASCCC executive committees. There was further discussion regarding low unit (12-18 units) certificates (Certificates of Accomplishment) that are now allowed to be posted on the transcript and must be approved by the state. Low unit CTE certificates are already posted on transcripts and have control numbers, but this is not the case for non-CTE certificates. Also, during a discussion at the Plenary session, it was confirmed that the local CIC will be approving families of classes. Kenyetta said that all the approved, referred, and failed resolutions were on the ASCCC website www.asccc.org/materials.

Senate President/College Committee Reports Senate President Report With Wayne's absence, the senate president's reports will be tabled to the next agenda.

Senate Vice-President/College Curriculum Committee Report Kenyetta asked the Council's opinion on whether required texts for CID should be within a seven-year limit or kept the same as UC with a five-year limit. Council agreed to keep them both at five years. The CIC Division reps are still discussing whether to house the Liberal Arts majors within their divisions. Kenyetta met with James on Friday regarding CurricUNET. The flow for approvals still do not work. James is working with Governet to resolves this issue and on our end the DIC (Department Instruction Committee) Chairs' email addresses need to be added to the CurricUNET e-approval process.

College Committee Reports There were no reports.

Open Discussion
D2L Faculty Training Stipends Faculty must begin using the D2L program as WebCT will not be available after June 30, 2013. The District will pay stipends to faculty to attend eight hours of training and assist in the development of the district-wide raining program, and contribute eight hours to train other faculty. Rick will be stepping down as Distance Education Coordinator in Fall 13. The next D2L workshop is November 30 here at CCC offered by the D2L District Rep, Neal Skapura, from DVC. Rick also offers training every other Friday in the CRC.

Adjournment – Meeting was adjourned at 3:55. Next meeting will be held December 3.